

**SOUTHEASTERN MICHIGAN HIV/AIDS COUNCIL
PRIORITIZATION AND ALLOCATION COMMITTEE
DETROIT HEALTH DEPARTMENT 420-B**

**June 24, 2003
3:00 P.M.–5: 00 P.M.**

MINUTES

The regular meeting of the Prioritization & Allocation Committee of The Southeastern Michigan HIV/AIDS Council was called to order by Chair, Dannie Jones, at 3:10 PM in room 420B of the Detroit Health Department on Tuesday June 25, 2003. The minutes of the last meeting and today's agenda were read and approved.

Present

Dannie Jones, Chair
Jonsea Nelson
Ronnie Bishop

Staff-SEMHAC

Karla Handley, Sr. Program Consultant

OLD BUSINESS

Packets of information that will guide the committee in setting up the Prioritization and Allocation process were distributed. The purpose of the P&A was discussed, and an overview of the first five steps, including a lengthy discussion about identifying service priorities took place. The most urgent goal for this group remains the recruitment of additional non-conflicted committee members, 1/3 of whom must be PLWHAs. Once the committee is in place training may begin. Dannie will make an announcement at the next PWC meeting letting members know that volunteers are needed. Karla will contact people from last year's P & A Committee to ask if they would like to participate again. We need to have a full committee of nine to thirteen in place before the end of July.

Work Plan

The Committee's work, starting with training, must begin by the end of July, in order for the work product to be presented to the Executive Committee by August 12.

NEXT MEETING

The next meeting is Tuesday July 8, 2003 from 3:00 – 5:00 PM

THE MEETING ADJOURNED AT 4:55 PM.

Minutes transcribed by Karla Handley_____Date_____

Chair Signature_____Date_____